Political Party Development Course  
12-23 May 2008  

Venue – unless otherwise specified, all days commence at:  
*Short Course Room 2-3, Sir Roland Wilson Building (#120), The Australian National University*

### Monday 12th May

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Facilitator</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.30am</td>
<td>Pick-up from Clifton Suites on Northbourne → ANU</td>
<td>Suzanne Francis, CDI</td>
</tr>
<tr>
<td>9:00am</td>
<td>Welcome</td>
<td>Ben Reilly</td>
</tr>
<tr>
<td>9.15am</td>
<td>Welcome - Course Overview</td>
<td>Norm Kelly</td>
</tr>
<tr>
<td>9.45am</td>
<td>Introductions</td>
<td>Participants</td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>11.00am</td>
<td>Political Parties – Participant Countries</td>
<td>Participants (approx. 10 minutes each)</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Tour of ANU campus</td>
<td>Jo Basilio</td>
</tr>
<tr>
<td></td>
<td>Lunch – Union Building</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Administration issues – Crawford Building</td>
<td></td>
</tr>
<tr>
<td>3.00pm</td>
<td>Political Parties – Participant Countries</td>
<td>Participants (approx. 10 minutes each)</td>
</tr>
<tr>
<td>5.00pm</td>
<td>Welcoming event</td>
<td>Sir Roland Wilson Building (#120), ANU</td>
</tr>
<tr>
<td>7.00pm</td>
<td>Bus to Clifton Suites on Northbourne</td>
<td></td>
</tr>
</tbody>
</table>

### Tuesday 13th May

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Facilitator</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
<td></td>
</tr>
<tr>
<td>9:00am</td>
<td>Party Systems – Functions of Political Parties</td>
<td>Ben Reilly</td>
</tr>
<tr>
<td></td>
<td>10.30am</td>
<td>Morning Tea <em>(includes group photo)</em></td>
</tr>
<tr>
<td>11.00am</td>
<td>The Australian Political and Electoral Systems (I)</td>
<td>Norm Kelly</td>
</tr>
<tr>
<td></td>
<td>- General Overview</td>
<td></td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>2.00pm</td>
<td>The Australian Political and Electoral Systems (I)</td>
<td>Norm Kelly</td>
</tr>
<tr>
<td></td>
<td>- General Overview</td>
<td></td>
</tr>
<tr>
<td>4.00pm</td>
<td>Finish</td>
<td></td>
</tr>
</tbody>
</table>
### Wednesday 14\textsuperscript{th} May

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Speaker/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
<td></td>
</tr>
<tr>
<td>9.00am</td>
<td>The Australian Political and Electoral Systems (II)</td>
<td>Norm Kelly</td>
</tr>
<tr>
<td></td>
<td>- Federal Electoral System</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 2007 Federal Election</td>
<td></td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>11.00am</td>
<td>The Australian Political and Electoral Systems (III)</td>
<td>Norm Kelly</td>
</tr>
<tr>
<td>12.00pm</td>
<td>Bus to Parliament House</td>
<td></td>
</tr>
<tr>
<td>12.15pm</td>
<td>Lunch – Queen’s Terrace Café, 1\textsuperscript{st} floor, Parliament House</td>
<td></td>
</tr>
<tr>
<td>1.15pm</td>
<td>Marble Foyer, Parliament House – Passes</td>
<td>Fiona Way, Parl. Relations Office</td>
</tr>
<tr>
<td>1.30pm</td>
<td>The Greens</td>
<td>Lesa de Leau, Greens (NSW Campaign Coordinator, 2007 Federal election)</td>
</tr>
<tr>
<td>3.00pm</td>
<td>Guided tour of Parliament House</td>
<td></td>
</tr>
<tr>
<td>4.00pm</td>
<td>The Role of the Clerks</td>
<td>Ian Harris AO, Clerk of the House of Representatives</td>
</tr>
<tr>
<td>4.30pm</td>
<td>Australian Greens</td>
<td>Senator Rachel Siewert, Party Whip</td>
</tr>
<tr>
<td>5.00pm</td>
<td>The Role of the Speaker</td>
<td>Ms Anna Burke MP, Deputy Speaker of the House of Representatives</td>
</tr>
<tr>
<td>5.30pm</td>
<td>Bus – Parliament House to Civic / Clifton Suites on Northbourne</td>
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</tbody>
</table>

### Thursday 15\textsuperscript{th} May

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Speaker/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
<td></td>
</tr>
<tr>
<td>10.00am</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>10.30am</td>
<td>Campaigning to Win</td>
<td>Norm Kelly</td>
</tr>
<tr>
<td>12.00pm</td>
<td>Bus to Parliament House</td>
<td></td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch – Queen’s Terrace Café, 1\textsuperscript{st} floor, Parliament House</td>
<td></td>
</tr>
<tr>
<td>1.40pm</td>
<td>Marble Foyer, Parliament House – Passes</td>
<td>Fiona Way, Parl. Relations Office</td>
</tr>
<tr>
<td>2.00pm</td>
<td>Question Time, House of Representatives</td>
<td></td>
</tr>
<tr>
<td>2.30pm</td>
<td>Question Time, Senate</td>
<td></td>
</tr>
<tr>
<td>3.30pm</td>
<td>The Liberal/National Coalition’s View on Foreign Affairs</td>
<td>Senator Marise Payne, (Liberal), Shadow Parliamentary Secretary for Foreign Affairs</td>
</tr>
<tr>
<td>Time</td>
<td>Activity</td>
<td>Speaker(s)</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>4.00pm</td>
<td>The Nationals – Working in Coalition</td>
<td>The Hon Warren Truss MP, Leader of the Nationals</td>
</tr>
<tr>
<td>4.30pm</td>
<td>The Labor Government’s View on Foreign Affairs</td>
<td>The Hon Bob McMullan MP, Parliamentary Secretary for International Development Assistance</td>
</tr>
<tr>
<td>5.15pm</td>
<td>Bus – Parliament House to Civic / Clifton Suites on Northbourne</td>
<td></td>
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</tbody>
</table>

**Friday 16th May**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Speaker(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
<td></td>
</tr>
<tr>
<td>9.00am</td>
<td>Australian Labor Party</td>
<td>Michael Morgan Director – International Projects Tim Gartrell National Secretary</td>
</tr>
<tr>
<td></td>
<td>- Party background, structure, performance</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- APPDP</td>
<td></td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>11.00am</td>
<td>Australian Labor Party</td>
<td>Member, ALP Campaign Team</td>
</tr>
<tr>
<td></td>
<td>- 2007 Federal election campaign</td>
<td></td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>1.45pm</td>
<td>Bus – ANU to Civic</td>
<td></td>
</tr>
<tr>
<td>2.00pm</td>
<td>ACT Legislative Assembly</td>
<td>Neal Baudinette, Education Officer</td>
</tr>
<tr>
<td>2.30pm</td>
<td>Film ‘One of a Kind’ and overview of the Legislative Assembly</td>
<td>Tom Duncan, Clerk of the Legislative Assembly</td>
</tr>
<tr>
<td></td>
<td>Division of powers between Federal and territory governments</td>
<td></td>
</tr>
<tr>
<td>3.00pm</td>
<td>Afternoon Tea – meet MLAs</td>
<td></td>
</tr>
<tr>
<td>3.15pm</td>
<td>Visit Assembly chamber and Ministerial Suite</td>
<td></td>
</tr>
<tr>
<td>4.00pm</td>
<td>Finish</td>
<td></td>
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</table>

**Saturday 17th May**

9.00am – 1.00pm  *Tour of Canberra (optional)*
Includes Tidbinbilla Nature Reserve, embassy area, Australian War Memorial, and Mt Ainslie.

**Monday 19th May**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Speaker(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.00am</td>
<td>Pick-up from Clifton Suites on Northbourne → to Liberal Party Headquarters</td>
<td></td>
</tr>
<tr>
<td>10.30am</td>
<td>Liberal Party – National Secretariat</td>
<td>Bruce Edwards International Secretary</td>
</tr>
<tr>
<td></td>
<td>Introduction to Liberal Party organisation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Party background, structure, performance)</td>
<td>Natalie Colbert</td>
</tr>
<tr>
<td>11.15am</td>
<td>Morning tea</td>
<td></td>
</tr>
<tr>
<td>Time</td>
<td>Event</td>
<td>Speaker/Details</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>11.30am</td>
<td>Role of Women in the Liberal Party</td>
<td>Chair, Women’s Council, ACT Division of the Liberal Party</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Bus – Barton to Parliament House</td>
<td>Lunch – sightseeing</td>
</tr>
<tr>
<td>1.45pm</td>
<td>Bus – Parliament House to Barton</td>
<td></td>
</tr>
<tr>
<td>2.00pm</td>
<td>Liberal Party – National Secretariat</td>
<td><strong>Linda Reynolds</strong> Deputy Federal Director, Liberal Party</td>
</tr>
<tr>
<td>3.30pm</td>
<td>Bus – Barton to Civic / Clifton Suites on Northbourne</td>
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</tbody>
</table>

**Tuesday 20th May**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Speaker/Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
<td></td>
</tr>
<tr>
<td>9.00am</td>
<td>The Role of a Party Secretary – Major Party</td>
<td><strong>Tony Eggleton</strong> former Federal Director Liberal Party (1975-90)</td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>11.00am</td>
<td>The Role of the Media - Covering parliament and election campaigns</td>
<td><strong>Graeme Dobell</strong>, Foreign Affairs journalist (formerly with Radio Australia)</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>1.30pm</td>
<td>Australian Electoral Commission - Conduct of Elections</td>
<td><strong>Brad Edgman</strong>, AEC &amp; <strong>Sue Sayer</strong>, AEC</td>
</tr>
<tr>
<td></td>
<td>- Party – Commission relations</td>
<td></td>
</tr>
<tr>
<td>3.00pm</td>
<td>Afternoon Tea</td>
<td></td>
</tr>
<tr>
<td>3.30pm</td>
<td>Australian Electoral Commission - Party Registration</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Funding and Disclosure</td>
<td></td>
</tr>
<tr>
<td>5.00pm</td>
<td>Finish</td>
<td></td>
</tr>
<tr>
<td>5.00pm</td>
<td>Bus to Civic / Clifton Suites on Northbourne</td>
<td></td>
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</tbody>
</table>

**Wednesday 21st May**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Speaker/Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
<td></td>
</tr>
<tr>
<td>9.00am</td>
<td>The Role of a Party Secretary – Major Party</td>
<td><strong>Matthew Cossey</strong> ALP Secretary, ACT Branch</td>
</tr>
<tr>
<td></td>
<td>- Finances and Campaigning</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Party administration at a branch level</td>
<td></td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td></td>
</tr>
<tr>
<td>11.00am</td>
<td>Women in the Labor Party</td>
<td><strong>Senator Kate Lundy</strong>, Labor Senator for the ACT</td>
</tr>
<tr>
<td></td>
<td>- Affirmative Action</td>
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</tr>
<tr>
<td></td>
<td>- Emily’s List</td>
<td></td>
</tr>
<tr>
<td>12.30</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Afternoon free – Assignment preparation time</td>
<td></td>
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</tbody>
</table>
### Thursday 22<sup>nd</sup> May

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
</tr>
<tr>
<td>9.00am</td>
<td>Assignment Presentations - Internal Party Democracy</td>
</tr>
<tr>
<td></td>
<td>Participants</td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
</tr>
<tr>
<td>11.00am</td>
<td>Assignment Presentations - Recruiting and Maintaining Members</td>
</tr>
<tr>
<td></td>
<td>Participants</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1.30pm</td>
<td>Assignment Presentations - Party Law</td>
</tr>
<tr>
<td></td>
<td>Participants</td>
</tr>
<tr>
<td>3.00pm</td>
<td>Afternoon Tea</td>
</tr>
<tr>
<td>3.30pm</td>
<td>Assignment Presentations - A Voice for Women</td>
</tr>
<tr>
<td></td>
<td>Participants</td>
</tr>
<tr>
<td>5.00pm</td>
<td>Finish</td>
</tr>
<tr>
<td>5.00pm</td>
<td>Bus to Civic / Clifton Suites on Northbourne</td>
</tr>
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</table>

### Friday 23<sup>rd</sup> May

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.45am</td>
<td>Pick-up from Clifton Suites on Northbourne → to ANU</td>
</tr>
<tr>
<td>9.00am</td>
<td>Assignment Presentations - Campaigning</td>
</tr>
<tr>
<td></td>
<td>Participants</td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
</tr>
<tr>
<td>11.00am</td>
<td>Assignment Presentations - Campaigning</td>
</tr>
<tr>
<td></td>
<td>Participants</td>
</tr>
<tr>
<td>12.00pm</td>
<td>Course Review</td>
</tr>
<tr>
<td></td>
<td>Norm Kelly</td>
</tr>
<tr>
<td>12.15pm</td>
<td>Course Evaluation</td>
</tr>
<tr>
<td></td>
<td>Luke Hambly</td>
</tr>
<tr>
<td>1.00pm</td>
<td>Close</td>
</tr>
<tr>
<td>6.30pm</td>
<td>Course Dinner &amp; Presentation of Course Certificates</td>
</tr>
<tr>
<td></td>
<td>– The Chairman and Yip Restaurant, Civic</td>
</tr>
</tbody>
</table>